# MADIF-10 Proceedings Style Template:

# Type your title here

# (the style is called Rubrik 1)

Type the name(s) of the author(s) here (style Rubrik 8)

Type the author(s) institution(s) here (style Rubrik 9)

**Please read this first**. You are advised to make *two* copies of this electronic template file. Keep one as a backup, and for reference. Use the other as the template for your MADIF9 paper. Preferably delete all the text from the second before you begin writing, and use the styles provided to format it, following the guidance below. If you are not familiar with using styles, you may prefer to type directly into the formatted sections above and below (which will incorporate the relevant styles) and then delete the guidance afterwards. Several styles are provided (details are given below). *Do not add or import any additional styles to the document you submit.* This can happen inadvertently if you copy and paste from another file. This can be avoided by first pasting into a text editor, such as Notepad.

If you have already written the document it is most convenient to import the styles into your existing document and then apply them to the different parts of the text. Please delete all other styles from your document.

*Type your abstract here. The purpose of this paragraph is to draw attention to the style for abstracts, which is* ***Brödtext, italic****, and the length is up to 10 lines.*

## The main section heading style is called Rubrik 2

This style is the style **Brödtext**, used for the first paragraph under a heading. After a return it will automatically switch to the style **Normal**.

This is the style **Normal**. The style automatically provides a 0,75 cm indent in the first line of each paragraph. You need only to do a single return between the following paragraphs.

### This is style Rubrik 3, for one level of heading lower than Rubrik 2

We hope that the three Heading Styles will suffice to structure your paper. Please avoid numbering sections (as opposed to lists and footnotes) 1, 1.2, etc. If you need one more heading level, please use Rubrik 4:

#### This is heading style Rubrik 4

Indented quotations like this (more than two lines) are in the style **Quote**. If you wish, you can also use this style for other text that you want to display without using a table.

|  |  |  |  |
| --- | --- | --- | --- |
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|  |  |  |  |

Table 1: Titles of tables, figs, diagrams, are in the style **Figurtext**

For transcripts, use the style **Transcript** as follows:

Student: Yes, OK.

Tutor: And the first thing to note is, that’s a particularly easy one because four squared is sixteen, which is minus one modulo 17.

If the lines of the transcript need to be numbered, use the style **Numbered Transcript** as follows.

177 Interviewer: How did you do that?

178 Pupil: First I added the nine to 62 to get 71, then I added the 40, so I got 111 altogether. I think that’s what I did.

But if you make no reference to the line numbers, the style Transcript is preferred.

Endnotes should preferably be indicated [1], [2] etc in the text, and placed at the end, but before the references.

## Notes

1. This is endnote 1, in the style **Endnote**.

2. This is endnote 2, in the style **Endnote**.

## References

Are in the Style **References**. Please make sure you’ve omitted nothing e.g. places, page numbers (where appropriate). Format references in the APA style.

## Style Summary

Only if you’re interested in the technical details - you don’t need to read or know any of this.

The frame size is set at 150 mm by 235 mm, with 30 mm at the top and at the bottom, 30 mm left and right.

The styles in use (all use Times font) are:

# Rubrik 1: 22pt (centred)

Brödtext: First line after heading.

Normal: 13pt Times first line 0,75 cm indent, line spacing at least 16pt.

## Rubrik 2: 14 pt bold, spacing above 12pt

### Rubrik 3: 13 pt bold, spacing above 12pt

#### Rubrik 4: 13pt bold italics, spacing above 6pt

Runrik 8: 14pt bold, for author name(s)

Rubrik 9: 14 pt, for affiliation(s)

Quote: 12 pt with left and right indent 0.75cm, spacing above and below 6pt

Figurtext: 13pt, left and right justified 0,75, with 6pt spacing above and below.

Transcript: 13 pt, left indent 0.75cm, hanging indent 2.5 cm (beyond the indent), spacing 6pt above and below.

144 Numbered Transcript: 13 pt, left indent 0.75cm, hanging indent 4 cm (beyond the indent), Tab at 2cm

Endnote: 12 pt.

References: 12 pt with hanging indent 0.75cm. For the heading **References** please use the style **Rubrik 2**